**EXETER-FUDAN FELLOWSHIP GUIDELINES**

1. **Overview**

The Exeter-Fudan Fellowship programme was set up to promote research collaboration in areas in which they share common objectives between the two institutions. It was signed in May 2019. Both universities fund up to two academic staff visits per institution per academic year for up to two weeks to engage in research collaboration.

1. **Funding Structure**

Funding structure of the Exeter-Fudan Fellowship has been defined as follows:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **International flight** | **Local****Travel** | **Subsistence** | **Accommodation** | **Access to****facilities** |
| **Exeter faculty (Outward)** | **Exeter** | **Fudan** | **Fudan** | **Fudan** | **Fudan** |
| **Fudan faculty (Inward)** | **Fudan** | **Exeter** | **Exeter** | **Exeter** | **Exeter** |

* Exeter’s internal contribution to each fellowship is available up to a maximum of £2,500 and is owned by Global Partnerships.
* Fudan’s internal contribution to host Exeter faculty is owned by the Foreign Affairs Office subject to Fudan University’s regulation.
* Fudan faculty will cover the travel costs through their own research funds.
* Up to two fellowships, in both directions, can be awarded subject to a final acceptance by the hosting Departments / Colleges at both Universities.
* Local travel refers to round taxi fare between Shanghai airport and Fudan University (or the hotel) for Exeter academics and round-trip train and taxi fare between London airport and University of Exeter (or the hotel in Exeter) for Fudan academics.
1. **Application process and notes**
2. This funding call will be run according to the following timeline:

|  |  |
| --- | --- |
| **Call Opens** | 1 August 2019 |
| **Application deadline** | 29 November 2019 |
| **Academic travelling time** | Jan 2020 – Dec 2020 |

1. Applicants must complete the Application Form which will be made available at Exeter via the Global Partnerships website and at Fudan via the <http://www.fao.fudan.edu.cn/>
2. Exeter applicants will be informed of the outcome of their application by Global Partnerships and Fudan applicants will be informed by Foreign Affairs Office.
3. The visit should be **NO MORE THAN** two weeks.
4. An after visit report by the Exeter academic is required to be submitted to Exeter’s Global Partnerships and an after visit report by the Fudan academic is required to be submitted to Fudan’s Foreign Affairs Office within four weeks of the visit.
5. Applications for Exeter faculty to host a Fudan University fellow are also encouraged. For such cases, applications must be submitted by Fudan faculty internally for which a letter of support by the Exeter colleague will be required.
6. Application guidelines can be found from the Foreign Affairs Office at Fudan University; at Exeter, the guidelines will be available on the Global Partnerships website alongside the application form.
7. **Selection Criteria**

 The following selection criteria has been established:

* **Contribution to ‘internationalization strategies’**: Applicants should outline the collaboration’s contribution to their respective College and University of Exeter International Strategy. The quality and suitability of the partner, as well as their strengths in the relevant discipline will be assessed. In this particular, the applicant’s contribution to maintain a long standing relationship with a key strategic partner as Fudan University will be favoured.
* **Purpose of award**: It is essential that the application highlights the quality and clarity of the award objectives, the potential to develop high quality research and its impact, as well as the potential for new knowledge acquisition will be assessed.
* **Quality and likelihood of proposed outcomes**: Applicants are required to set a strong case with tangible outcomes (e.g. joint publications, grant application, educational collaboration) of the proposed activity. This should be accompanied with indicators of how the achievement of the objectives will be measured and expected follow-up activity.
* **Evidence of previous exploratory work**: It is expected that applicants have had previous contact with their colleagues at partner institutions. Evidence of previous work relating to the project referred to in the application, as well as previous collaboration activities will be considered.
* **Invitation letter from the host institute or department at the host university.**
1. **For enquiries, please contact:**

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Global Partnerships

University of Exeter